

(559) 782-7441

INVITES APPLICATIONS FOR

**RESERVE POLICE OFFICER**

**SALARY:**

Varies

**DEFINITION:**

Under general supervision, performs a variety of duties to supplement and assist regular sworn officers; performs related duties as required.

**REPRESENTATIVE  
DUTIES:**

Patrols on an assigned shift and area to observe law violations; responds to dispatch for police service; issues citations; makes arrests; transports prisoners; conducts preliminary or follow-up investigations of crimes; writes reports and field notes; serves warrants and subpoenas; testifies in court; directs traffic; answers questions; may participate in public education programs by making presentations on a variety of safety and crime prevention topics and performs related duties as required.

**DESIRABLE  
QUALIFICATIONS:**

**Education and/or Experience:**

Successful completion of a POST certified basic police academy (Level I or II); working knowledge of the modern practices and techniques of law enforcement, patrol, investigation, public relations and report writing.

**Knowledge of:**

Vehicle and Penal Codes; laws of arrest; rules regarding evidence, search, seizure, incarceration, interrogation, investigation, court procedures and the legal rights of citizens; public speaking and public contact techniques.

**Ability to:**

Read, understand and apply laws, regulations, departmental policy and procedures; think clearly and act effectively in emergency situations; accurately aim and fire a weapon; write clear, concise, accurate and legible reports; make rapid defensible decisions; communicate tactfully and professionally; follow oral and written directions; develop and maintain effective working relationships and operate and maintain a patrol vehicle and any assigned equipment.

**(OVER)**

**PHYSICAL DEMANDS:** Strength, stamina, coordination and balance to walk long distances some of which may be on uneven or slippery surfaces; ability to bend and reach to retrieve objects; occasional lifting of objects weighing up to 50 lbs.; strength to move the weight of an adult human body; ability to run in pursuit of detainees and physically restrain uncooperative and violent individuals; carry equipment and supplies; remain alert in confined spaces and vision to see details in low light.

**SELECTION PROCESS:** A screening committee will evaluate the relevant education, training and work experience of each candidate who has met the minimum requirements for the position. Applicants meeting the minimum qualifications are not guaranteed advancement to an interview, and the decision of the screening committee is final. Interviews will be conducted to select the most qualified candidates. Those candidates who are determined eligible for appointment to the position will be placed on the City's Certified Eligibility List. Candidates whose training and work experience most closely corresponds with the duties that are expected to be performed will be contacted by the Police Department for further consideration of appointment to the position.

**TO APPLY:** Submit a completed City of Porterville Employment Application Form (a resume may be included, but does not substitute for a completed application), together with any materials required to accompany the application as noticed in this announcement, to the Police Department, 350 N. "D" Street, Porterville, CA 93257.

**FINAL FILING DATE:** Continuous

**SPECIAL CONDITION:** Candidates recommended for hire will be required to undergo a background reference, a fingerprint check, and a pre-employment physical, which includes a drug and alcohol test.

The City of Porterville is an equal opportunity employer (EEO) and is compliant with the Americans with Disabilities Act (ADA). If you believe you need accommodation under the ADA in the testing process for any position for which you intend to apply, please contact the Human Resources Division at (559) 782-7441 to request such accommodation.

